



## **Student- Athlete Code of Conduct**

The Hill Academy is deeply committed to developing students who live with integrity and have an abiding respect for others. This dedication to developing sound character motivates The Hill Academy to pay close attention to student behaviour as guided by the expectations outlined in this Code of Conduct. Each section of Code of Conduct outlines particular aspects of those expectations.

Students must be aware that their actions on or off of school property could be considered when discussing a breach of the code of conduct. Students who are seen participating in activities that are in contradiction to any of the following (social media, pictures, videos, security footage, etc) could be facing the same or similar consequences as discussed in this handbook. This code of conduct applies to all team travel, field trips or off-site activities where the student is representing The Hill Academy.

### **Respect for People and Property**

One of the strengths of The Hill Academy is the respectful and positive atmosphere that exists in the school community. One of the main reasons that the school is a vibrant and supportive community is that there is a commitment from students and teachers to approach each other in a respectful manner.

### **Respect for the School**

The faculty and administration of The Hill Academy are charged with the duty of creating a positive and safe learning environment. To fulfill that duty, teachers and administrators must ensure that students do not engage in behaviours that will have a detrimental effect on school life. All students are expected to follow the rules of the school, respond to direction from teachers and administrators, and approach their interactions in a courteous and considerate manner.

### **Language**

Every member of The Hill Academy community has a responsibility to use appropriate language. This responsibility is an extension of the fundamental obligation to treat all persons with respect and dignity. Everyone must refrain from using offensive or inappropriate language that is profane or derogatory to any person or group based on ethnicity, religion, gender, race, or sexual orientation.



## **Violence**

All students at The Hill Academy are expected to manage their behaviour so that no one else comes to physical harm as a result of their actions. This includes deliberate acts or physical force intended to hurt or intimidate another person, acts of carelessness that could result in physical harm, and any threat of violence. Students must also ensure that they never bring a weapon or a replica of a weapon to school.

## **Harassment**

Harassment occurs when an individual or group engages in behaviour that is hurtful or offensive to another person. Harassment could involve gestures, comments, jokes, stories or related actions. The most common forms of harassment in a school setting are verbal and written comments that occur in person or over a form of electronics such as a cell phone or the internet. The school regulates this kind of behaviour actively to ensure that The Hill Academy is an environment where everyone feels welcome.

In certain circumstances, a harassing behaviour that occurs outside of school may have a detrimental effect on the learning environment of the school. In those cases, the school will assess the circumstances and may, at the discretion of the Administration, investigate the incident. This would include the investigation of incidents involving harassing content sent electronically, regardless of where and when those messages were created.

## **Bullying**

Recurring and deliberate acts of harassment are sometimes classified as bullying. The Ontario Ministry of Education defines bullying as “a form of repeated, persistent, and aggressive behaviour directed at an individual or individuals that is intended to cause (or should be known to cause) fear and distress and/or harm to another person’s body, feelings, self-esteem, or reputation. Bullying occurs in a context where there is a real or perceived power imbalance.” This kind of behaviour is forbidden at The Hill Academy, and if the school Administration concludes that a student has engaged in a persistent pattern of targeted harassment, the administrators involved will respond accordingly.

## **Damage or Theft of Property**

Students must ensure that they treat all personal and school property with respect. In any case where students are involved in causing some kind of damage to personal or school property, students are expected to come forward and resolve the situation by taking responsibility for their actions. If a student vandalizes school property or the personal property of another student, or if



a student is involved in any kind of theft, the student will meet with a Guidance counsellor or Administrator who will review the situation and apply appropriate consequences.

### **Punctuality**

In order to effectively participate fully in school life, it is essential that students are consistently on time for their activities. Lateness indicates a lack of regard for other people's time and energy and creates disruptions in activities that undermine the effective functioning of the school. Consistent punctuality is a sign of the self discipline a student requires to be successful in school and in life.

### **Academic Integrity**

One of the primary academic expectations of The Hill Academy is that students approach their work honestly and complete and submit work that is their own best effort. At times, students are tempted to use inappropriate resources or supports in an effort to improve their grades or avoid completing their work independently. These behaviours jeopardize the integrity of the learning process and limit students' ability to develop proper learning skills. As always, students who are overwhelmed by the expectations of any given evaluation should seek help from a teacher or counsellor rather than resorting to academic dishonesty.

### **Cheating**

Cheating is a form of academic dishonesty that students must avoid. It occurs when a student copies directly from another student's work or uses electronic communication over the Internet or a cell phone to collect answers. If a student copies material from another person and submits it to a teacher as if it is their own, even on daily homework assignments, there will be consequences for the student. In most cases, there will be a conversation with an Administrator and the student will receive a mark of zero on the evaluation, but in serious cases, the student may face more severe consequences such as a suspension.

### **Plagiarism**

Plagiarism occurs when a student takes information from a published source or another person and presents that material as her/his own work. If a student is completing an assignment in which research was a part of the process, and the student has not used proper citations to give credit to the source of the information, then the teacher will likely penalize the student for inappropriate citation. If an assignment is designed to be completed exclusively without research of any kind, and a student uses print or electronic materials to complete the work, the student will receive a mark of zero on the entire assignment. The student may also be suspended from



school depending on the particular circumstances of the incident and whether or not this is a repeat offense.

### **Artificial Intelligence**

If your teacher asks you to complete your work independently, AI would be viewed as academic misconduct/cheating. But if you are asked to use AI technology to complete an assignment, in part or in full, it may be permitted.

### **Assistance**

Receiving help from a friend, a parent or a tutor on a school assignment can be an important and productive part of the learning process, but this is also a way that students risk developing work that is not wholly their own. Any student who is receiving assistance from another party needs to ensure that they avoid having the other person's ideas, phrases or words in the work. Any student who uses a tutor is encouraged to arrange for the tutor to speak to the given teacher so that the additional support offered by the tutor can be coordinated with what is happening in the class.

### **Use of Technology**

The school is responsible for helping students develop appropriate skills and attitudes toward the use of various technologies in their learning. The school must also ensure that students' use of technology does not hinder their own learning or the learning of others.

### **Cell Phones**

Students in Kindergarten to Grade Eight will need to keep cell phones on silent and out of sight for the entire school day (including breaks). Students in high school will not be permitted to use cell phones during class time unless explicitly instructed by their educator. All students and their families are expected to establish routines for communication that do not involve the use of cell phones during instructional time. Misuse of cell phones can result in consequences ranging from losing privileges of having a phone during the day to suspension.

### **Cameras**

In order to protect the privacy of all members of the school community and to ensure that every member feels safe from the intrusive use of image technology, students are not permitted to take photos or videos of faculty or students without permission.



## **Drugs, Alcohol, Vape and Tobacco**

The Hill Academy is deeply committed to ensuring that all school events and the school itself are free from the influence of harmful substances such as alcohol, tobacco, vape paraphernalia and illicit drugs. It is the school's belief that the presence of these products undermines the fabric of the school, the vision of a student-athlete, and promotes an atmosphere of harm and conflict.

In any case that a student is under the influence or in possession of illicit drugs, alcohol, vape paraphernalia or tobacco while at school, a school event or in the school residences, a faculty member will investigate and address the situation with the student. A student who refuses to participate in the investigation may be suspended. For alcohol, vape and tobacco related offenses; students typically face a suspension from school (first offenses). For drug-related offenses, students will automatically be suspended pending a disciplinary hearing and, if it is determined that they were involved in a drug related offense, may be expelled from school.

To help prevent vaping and maintain a healthy environment, students are not permitted to bring bags or outdoor jackets into the bathrooms. This policy is in place to discourage inappropriate activities and ensure the safety and well-being of all students. If a staff member has a reasonable suspicion, students may be asked to show the contents of their pockets. Adhering to these rules is essential for keeping our school community safe and vape-free.

## **Vehicles**

A private vehicle is only to be used to transport the student athlete to The Hill Academy or practice fields or arena upon the commencement of the school day and from the school when proceeding home following the completion of his/her daily obligations. Use of the vehicle for other than the purposes stated above requires a student to sign out in the office. A violation of this regulation is a serious breach of the rules.

All vehicles must be locked when parked. They are not to be used as "common rooms" while parked on campus; vehicles are OUT OF BOUNDS during the school day. Under no circumstances is the student to transport any other student without permission of the student's parents/guardian. It is an obligation of the driver to know who is authorized to travel in his/her vehicle.

The student is not to exceed the posted on-campus speed limit and all vehicles must be driven with care and courtesy at all times. Any breach of common sense with regard to the use of the vehicle will be regarded as a breach of these regulations.



## **Food Delivery Services**

Food delivery is not permitted on campus during the instructional hours (8:10am- 3:50pm). Any food that is delivered between these hours will be confiscated and held in an office until the end of the school day.

## **Communication Expectation:**

If a student is missing any practice or class, they are to email all relevant faculty members (teachers/ coaches), cc-ing parents and Head of Residence (if it is a student living in residence).

## **Uniform**

Please see the dress code below for ALL Hill student-athletes.

### In Class:

- Hill polo
- Black or beige pants, shorts or skort
- Students are permitted to wear a Hill hoodie, Hill crewneck sweatshirt, or Hill track jacket over their polo
- Male student-athletes' shirts must be tucked into their pants with a belt
- Pants/shorts/skort cannot be plaid, have cargo pockets, or be made of sweatsuit material
- All shoes must be presentable, clean and professional looking
- Crocs and slides are not permitted
- Students are only permitted to wear their Hill track suit in class on Fridays. Both the pants and jacket must be in The Hill Academy uniform and worn with a Hill shirt.

### In Physical Education:

- Hill work-out shirt and shorts must be worn
- Hill hoodie, Hill crewneck sweatshirt or Hill track jacket and track pants can be worn over top

### Other:

- Hats are not permitted at any time within the school buildings

Students who do not adhere to the uniform policy can face consequences ranging from a verbal warning to suspension for repeat infractions.



**Academic Eligibility:**

Students are expected to maintain a minimum of a 60% academic average and are passing all classes, while ensuring that all academic deadlines are met. If a student-athlete does not meet these expectations, they may not be eligible to participate in athletics.

**Athletic Equipment Usage and Storage:**

Athletic equipment is only permitted to be used in designated athletic areas (gym, rink, field, recess area and sport court). When the athletic equipment is not being used, it must be stored in the designated storage. Administration may hold any equipment left in inappropriate locations until the end of the school day.

**Residence Rooms**

Residence rooms are off limits during the instructional day for all students unless a student has received permission from a member of the administration. Residence rooms are restricted to use by students who live in residence. Students who do not live in residence are never permitted to enter a residence room. Residence students who allow non-residence students in their room, and non-residence students who enter a residence room may receive consequences that can include suspension or removal from residence.

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I have read all of the above information and understand the student code of conduct:

_____	_____	_____
Student Name	Student Signature	Date

_____	_____	_____
Parent Name	Parent Signature	Date